



September 19, 2020

Dear brothers and sisters of the Chinese Baptist Church of Great Hartford (CBCGH),

This September 2020 communication highlights the progress of CBCGH reopening.

Church reopening update

The Pastors and Board of Deacons plan on reopening the church on the week of October 19, 2020. This is a tentative date, subject to the readiness in the church preparation process. The Board of Deacons will continue to refine and modify the procedures in response to the changes of the COVID-19 infection in the State. The objectives of the information provided in this communication are to keep all members informed of the reopening progress and ask all members to pray for the deacons and all those who volunteer to help in the reopening process.

Several members of the Deacons formed a **Church Reopening Subcommittee** to focus on various tasks to get ready for reopening the church. The Reopening Subcommittee meets every week to discuss and finalize the reopening needs and guidelines. Members of the Reopening Subcommittee and a brief highlight of their responsibilities are detailed below.

- **Xu Zhang** (MM) – Responsible for procuring Personal Protective Equipment (PPE) to protect members attending in-person services and activities and getting poster signs relating to COVID-19 safety to be used throughout the church.
 - PPE includes but not limited to face shields for front-door screeners, infrared thermometers, hand sanitizing stations installed throughout the church, as well as installing plexiglass shields on the pulpit. The church has also reserved face masks for those who forget or do not have a mask while attending service. Face masks are mandatory for in-person services and activities. Various signs on traffic directions, social distancing reminders and brief health notices will be posted in the church.
- **MengYao** (MM) – Responsible for information technology equipment upgrades for CBCGH. This includes upgrading the internet speed and additional audio and video equipment upgrade for simulcast of online service.


- Thanks to the help of the Trustee Board, CBCGH has just switched to Comcast Business as the new Internet Service Provider (ISP). This gives the church 300 MB download and 30 MB upload speed, with a comparable cost of the expenditure paid to the current ISP Frontier, who only provides no more than 2 MB upload speed. This new arrangement will greatly enhance the capability to provide multiple broadcasts of online services to multiple ministries at the same time.
 - Additional AV equipment including a HD video camera, multiple monitors, dedicated graphics capture device and a more robust laptop that will handle demanding AV streaming will be purchased for the church and will be shared among the three ministries.
- **XiMing (MM)** – Responsible for crafting staggering worship schedule, online registration / sign-up of worship service and activities.
 - An online registration / sign up application will be available for internal testing in the coming week. The objective of the online registration process is to ensure CBCGH adheres to CDC and state guidelines of not exceeding 100 people for indoor gathering.
 - Registration information will also allow CBCGH to conduct contact tracing if needed.
 - Please see attachment 1 below drafted by XiMing on general guidelines and tentative worship schedules which were shared with all members during past Sunday worships.
- **Jennifer Leung (CM)** – Responsible for crafting cleaning guidelines to be published and posted in CBCGH.
 - Craft specific guidelines and instructions for sanitizing and cleaning, which include wiping down high-touch areas, bathroom cleaning and hand washing guidelines and other cleaning related guidelines.
- **Sam Ng (EM) and Dan Hseuh (EM)** – Responsible for guidelines and process to enforce CDC guidelines to include social distancing seating, traffic flow and front door screening of attendees.
 - Based on the registration of members signed up for services and activities, a general seating plan will be developed and ushers will direct members to their assigned seating 'bubble'.
 - Develop traffic flow, help guide members on single entry and single exit routes.
 - Monitor and ensure social distancing are observed, enforce mandatory face masks and other CDC recommended procedures to protect all attending members.

The MM, CM and EM Ministry Deacons will play a key role in coordinating the reopening process for their respective ministries. We also urge all members to adhere to the guidelines as detailed in the July and August CBCGH communication.

Respectively in Christ,


The Pastors and the Board of Deacons, CBCGH

Attachment 1: CBCGH Phase 2 Church Reopening




CBCGH Reopening – Stage 2


Safety Precaution	Sunday Worship	Online Meetings
<ul style="list-style-type: none"> • Limit attendance • Keeping 6-feet social distancing • Mandatory wearing masks • Avoid high contact areas • Sanitary stations • Cleaning and sanitizing • Monitor temporal temperature and health survey • One-way traffic • Protect high risk populations • No food or drinks 	<ul style="list-style-type: none"> • In-person worship time: 10AM • Mandarin: 1st and 3rd Sundays • English: TBD • Cantonese: weekly • Online reservation • Sitting with social distance guideline • Family to sit together • Simultaneous online worship streaming • Continue online activities listed on the right column 	<p>Children Ministry</p> <ul style="list-style-type: none"> • Online Sunday worship • Friday night AWANA <p>Youth Ministry</p> <p>MM, CM Ministry</p> <ul style="list-style-type: none"> • MM, CM Sunday School, and prayer meeting • MM bible Reading and Bible study • CM cell group, may also be held in the church or outdoor




CBCGH Reopening – Member Guidelines




6-Ft social distancing
Social distancing seating
Family can sit together
Observing social distancing
One-way traffic




Help provide contact tracing
Wearing masks
Adhere to monitoring body temperature



Sunday Worship
Online in-person attendance registration




Protect high-risk populations
Children (<12), Senior (65+) and high-risk persons to temporarily avoid in-person worship and activities.



Avoid physical contact

- Avoid passing material
- No contact greetings





哈城華人浸信會重啟計劃 – 會眾配合

保持社交距離 (6呎)
按照社交距離安排座位,
同一家庭成員可共坐
在所有公共區域均保持社交
距離
遵循單向行走通道



協助提供聯絡資料
配戴口罩
接受並遵行體溫篩查



主日崇拜
網上登記預訂座位



保護高危人群
兒童 (<12), 長者 (65+) 及高風
險人群暫不參加主日聚會



避免身體接觸
- 避免傳遞物品
- 無接觸問候



哈城華人浸信會重啟計劃 – 第二階段

安全防護

- 人數控制
- 保持6呎社交距離
- 強制性配戴口罩
- 避免身體與物件接觸
- 提供消毒洗手液
- 清潔和消毒
- 體溫及健康問卷篩查
- 單向行走通道
- 保護高風險人群
- 停止聚餐和飲品

主日崇拜

- 實體聚會時間 10 時
- 國語事工 每月第一, 三週
- 粵語事工 每週
- 英語事工 待定
- 主日崇拜在教堂內進行並有在網上同步播放
- 網上登記預訂
- 按照社交距離指定就坐
- 強制性配戴口罩
- 家人坐在一起
- 非實體聚會時間繼續網上聚會 (見右欄)

網上聚會

- 兒童事工
- 主日崇拜和週五 AWANA
- 青少年事工
- 國, 粵語事工
- 國, 粵語禱告會
- 國, 粵語成人主日學
- 國語網上讀經, 查經
- 粵語小組繼續在網上進行, 有可能會在在室外或在教堂中進行

Attachment 2: CBCGH Phase 2 Church Reopening Guidelines and Procedures

1. Ministry Deacon for each ministry gathering will be the coordinator for
 - Scheduling and registration for each ministry small group or fellowship gathering when using the church property.
 - Be responsible for assigning coordinators for each gathering to monitor and check off the list of guideline and process that are being developed to protect all members.
 - Have coordinators sanitize the meeting areas before and after each gathering.
2. Approximately 25% of membership or a maximum of 100 attendees for all indoor gatherings, whichever is lower.
 - Age recommendation/restriction: 65 and under
 - No preexisting conditions such as uncontrolled diabetes, heart disease, uncontrolled hypertension, respiratory issues such as COPD, Asthma, etc.
 - Those with such conditions are encouraged to continue to attend services via the online live stream.
 - Advise parents with children under 12 to not attend during this phase.
3. Essential Office Staff will be permitted to resume regular business hours.
4. During small group worship on Sunday, designate seating areas are marked to comply with social distancing guidelines. Ushers will seat or direct worshippers.
5. Members will enter through one main entrance and screened which will include a temporal temperature check. Any members who exhibit positive flu like symptoms will be asked to leave and seek medical attention. Screenings will be done by health professionals or trained coworkers and volunteers from each ministry.