



August 28, 2020

Dear brothers and sisters of the Chinese Baptist Church of Great Hartford (CBCGH),

This August 2020 communication highlights the continued efforts on the church reopening guidelines and procedures and the formation of a search committee for a Youth Director for CGCGH.

1. Update on reopening and survey for in-person worship and activities

The possible reopening date was planned to be in the October timeframe, subject to the readiness in the church preparation process and the opinion of CBCGH members in resuming in-person services and activities. The Board of Deacons will continue to refine and modify the procedures in response to the changes of the COVID-19 infection in the State.

The MM, CM and EM Ministry Deacons will play a key role in coordinating the reopening process for their respective ministries. We also urge all members to adhere to the guidelines as detailed in the July communication. Please see attachment for Stage 2 CBCGH Reopening at the end of this Communication.

A brief survey will be sent out to solicit inputs from members of the respective ministry for in-person worship and activities. Since the needs of the three ministries will be different, the Ministry Deacons will be responsible to send out their ministry specific surveys. You may have received the survey or will see the survey in your email.

In general, the survey will seek feedbacks from the members on the following areas. Survey questions may be different for each ministry, based on the needs of their members.

- When are you willing to come back for in-person worship?
- Under what conditions will you feel most comfortable to attend in-person service?
- Are you willing to be part of the team to help with the reopening logistics?
- How often do you want to come back to in-person worship or activities?

Please take time to pray and respond to the survey so the deacons will collectively coordinate all worships and church activities. The Pastors and the Board of Deacons will carefully plan and roll out the reopening based on the feedback of the member survey.

2. Formation of a Search Committee for Youth Director for CBCGH

The Pastors and the Board of Deacons voted to form a Search Committee for a Youth Director for CBCGH during the August Deacons Meeting. Since 2018, there have been discussions on installing a Youth Director to focus on the ministry of the increasing large youth population in the church. Pastor Tim is the Pastoral Advisor of the Search Committee whose members are in the process of being nominated and confirmed by the three Pastors and the Board of Deacons.

The Youth Director will provide vision, leadership and oversight for all aspects of the Middle and High School ministries at Chinese Baptist so that our students can come to know and follow Jesus Christ as their Savior. The Youth Director will be part of the Pastoral staff of CGCGH and will work with all three ministries Pastors and the Board of Deacons to further the agenda of the church and broaden the gospel in our community.

Responsibilities may include but not limited to the following:

- Time management must involve some regular office hours, building networks with other youth directors in the area, time spent with students and families, as well as involvement with other members of the church. We expect the Youth Director to be networked into the overall CBCGH church community.
- Plan and oversee all youth activities and programs with a primary focus on Friday night Youth Group (YG) and Middle School (Trek).
- Recruit, train and oversee volunteer youth staff.
- Responsible also for youth retreats, mission trips, other special events and for all youth related outreach events (7th - 12th grade).
- Establish a friendly rapport with and among the youth through a variety of fun, and purposeful activities.
- Develop and promote biblically-based education through Sunday School and other programs.
- Cooperative oversight of the youth program for our Annual Church Conference.
- Encourage the youth to get involved in ministry and provide them opportunities to do so.
- Provide spiritual guidance and counseling to the youth as called upon or needed.
- Give ongoing opportunities to hear the gospel message, opportunities for discipleship and to assist them to become spiritually mature Christians.
- Maintain open communication with church staff, parents, youth and members of the congregation.
- Be willing to assist in leading Worship services based on personal gifting.
- Attend scheduled staff meetings.

All members will be informed of the progress of the Search Committee. The final candidate will be introduced to the ministries and confirmed by voting in a CBCGH general meeting. Please continue to pray together for God's guidance and may His name be glorified.

Respectively,

The Pastors and the Board of Deacons, CBCGH

Attachment: CBCGH Phase 2 Church Reopening Guidelines and Procedures

Phase 2 Reopening:

1. Ministry Deacon for each ministry gathering will be the coordinator for
 - Scheduling and registration for each ministry small group or fellowship gathering when using the church property.
 - Be responsible for assigning coordinators for each gathering to monitor and check off the list of guideline and process that are being developed to protect all members.
 - Have coordinators sanitize the meeting areas before and after each gathering.
2. Approximately 25% of membership or a maximum of 100 attendees for all indoor gatherings, whichever is lower.
 - Age recommendation/restriction: 65 and under
 - No preexisting conditions such as uncontrolled diabetes, heart disease, uncontrolled hypertension, respiratory issues such as COPD, Asthma, etc.
 - Those with such conditions are encouraged to continue to attend services via the online live stream.
 - Advice parents with children under 12 to not attend during this phase.
3. Essential Office Staff will be permitted to resume regular business hours.
4. During small group worship on Sunday, designate seating areas are marked to comply with social distancing guidelines. Ushers will seat or direct worshippers.
5. Members will enter through one main entrance and screened which will include a temporal temperature check. Any members who exhibit positive flu like symptoms will be asked to leave and seek medical attention. Screenings will be done by health professionals or trained coworkers and volunteers from each ministry.